

HOMEOWNER ASSISTANCE PROGRAM (HAP)

TEXAS GENERAL LAND OFFICE

What is Homeowner Assistance Program?

HAP helps homeowners affected by Hurricane Harvey repair and rebuild their homes. Visit the [Victoria office at 2208 Leary Lane](#) or call 361-485-0000 for an appointment.

The housing program is administered by the General Land Office (GLO) and provides homeowner assistance through:

- Repairing and rehabilitating homes
- Reconstruction
- Improving a damaged home so that it is stronger against natural disasters
- Elevating homes above flood level
- Temporary relocation assistance

Who can qualify?

Homeowners affected by Hurricane Harvey. An application must be submitted along with required documents for consideration. The program is first-come, first-serve and only available for a primary residence.

How to apply?

- Apply in person at GLO Homeowner Assistance Program Office on [2208 Leary Lane, Victoria, TX 77901](#)
- or-
- Apply online at <http://recovery.texas.gov/individuals/programs/homeowner-assistance/central-golden-crescent/index.html>

For more information in the Golden Crescent area visit:

GLO / Homeowner Assistance Program
2208 Leary Lane
Victoria, TX 77901
Phone: 361-485-0000

Hours:

- Monday, Tuesday, Wednesday, Friday: 8am – 5pm
- Thursday: 8am – 7pm
- Saturday: 9am – 12pm



Representatives are available in person to assist you complete the application!

SEE THE BACK OF THIS PAGE FOR WHAT YOU MUST BRING WITH YOU

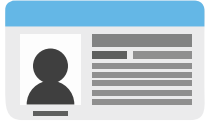
Homeowner Assistance Program

Application Document Checklist



Texas General Land Office
Community Development and Revitalization

VALID PHOTO I.D. FOR APPLICANT



- Driver License
- State-issued ID
- Passport

INCOME INFORMATION FOR ALL ADULT HOUSEHOLD MEMBERS (18+)



- Latest tax returns (IRS form 1040) signed and submitted OR
- Documents of Income:
 - Salary/Wage: last 3 months of pay stubs OR signed statement from employer stating wage and frequency of payment
 - Benefits: social security or disability, retirement, TANF, pension or annuity - current letter of benefits should include benefit amount
 - Unemployment Income: current letter of benefits or printouts should include benefit amount

PROOF OF OWNERSHIP (1 of the following)



- Property Tax Records (must have proof of payment/tax records)
- Warranty Deed
- Fee simple title
- 99-year leasehold interest as leasee
- Life estate/Trusts
- Court order/Affidavit/Succession
- Proof of mortgage
- Act of donation

PROOF OF PRIMARY RESIDENCY/OCCUPANCY (1 of the following)

- Homestead Tax Exemption; OR
- Documentation from the month preceding or month of the event for which the homeowner is applying for assistance. The applicant or co-applicant's name and address must match the information on the application:



- 2017 tax records demonstrating homestead exemption for the property of application
- Utility Bill (electric, phone, water, etc.) (in the name of the applicant or co-applicant)
- Voter registration records
- Copy of credit card bill
- Bank Statement
- Homeowners insurance policy (declarations page)

All records must be from the month preceding or month of the event for which the homeowner is applying for assistance and must match the name and damaged property address on the application.

PROOF OF CHILD SUPPORT PAYMENT (if applicable)



- Documentation of current child support payments
- Documentation of a payment plan

DISASTER ASSISTANCE PREVIOUSLY RECEIVED



If a homeowner received Harvey-related assistance for damages from the storm from any source, he/she should provide documentation and information about the amount received, homeowner name, damaged residence address, and the use of those funds.

Typical sources include:

- FEMA
- SBA
- Insurance (obtain a copy of the claim summary outlining structural payments vs. contents)
- Any other sources of funds or assistance provided to repair the home
- If you are in a floodplain, you may be asked for flood insurance coverage even if floods had not yet been paid out

PROOF OF PROPERTY TAXES (if applicable)



- Documentation of current property tax payments OR
- Documentation of a payment plan

MANUFACTURED HOUSING UNIT DOCUMENTATION



- Proof of structure ownership (examples):
 - Statement of Ownership

THE FOLLOWING DOCUMENTS MAY ALSO BE NEEDED FOR PARTICIPATION IN THE PROGRAM:

- Proof of Current Flood Insurance (applicants in Flood Zone)
- Completion of Application
- Proof of Disability (if applicable)

- Translation services will be available upon request
- Applicants needing assistance can email cdr@recovery.texas.gov or call 1-844-893-8937

This list comprises essential documents to accumulate to submit with your application. After your initial application is submitted, a housing counselor will advise you of any additional required documentation.



EQUAL HOUSING OPPORTUNITY